



OFFICE OF SHERIFF – SENECA COUNTY

2009 ANNUAL REPORT

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OFFICE OF THE SHERIFF SENECA COUNTY

February 23, 2010

Charles Lafler, Chairman
Seneca County Board of Supervisors
1 DiPronio Drive
Waterloo, New York 13165

On behalf of the dedicated women and men of the Seneca County Sheriff's Office, I am proud to submit the Seneca County Sheriff's Office 2009 Annual Report to the Seneca County Board of Supervisors.

We acknowledge our responsibility as public servants to report to those we serve the activities and accomplishments of the members of this Office.

Our mission to provide professional law enforcement services to the citizens of Seneca County is a solemn pledge we take very seriously.

We thank the citizens of Seneca County and the Seneca County Board of Supervisors for having not only the trust and confidence in this Office, but also by providing and continuing to provide this Office with the tools and funding to accomplish our mission and goals.

I wish to thank the Seneca County Board of Supervisors for its continued support of this Office. My sincere gratitude also extends to the Board of Supervisors for the support it extends to the men and women of the Office of Sheriff who put their lives on the line every day while protecting the residents of Seneca County

Sincerely,

A handwritten signature in blue ink that reads "Jack S. Stenberg".

Jack S. Stenberg
Seneca County Sheriff

**SENECA COUNTY SHERIFF'S OFFICE
ADMINISTRATIVE COMMAND STAFF**



Jack S. Stenberg
Seneca County Sheriff

Serving for 42 years – Since 1968

Trooper – New York State Police

Investigator – New York State Police BCI

Acting Senior Investigator – New York State Police BCI

Investigator – Seneca County District Attorney's Office

Sheriff – Seneca County Sheriff's Office



Gary S. Sullivan
Seneca County Undersheriff

Serving for 34 years – Since 1976

Deputy Sheriff – Ontario County Sheriff's Office

Patrolman – Seneca Falls Police Department

Sergeant – Seneca Falls Police Department

Investigator – NYS Insurance Department
Insurance Frauds Bureau

Senior Investigator – NYS Insurance Frauds Bureau

Undersheriff – Seneca County Sheriff's Office



James D. Spike
Seneca County Chief Deputy

Serving for 33 years – Since 1977

Deputy Sheriff – Seneca County Sheriff's Office

Youth Officer – Seneca County Sheriff's Office

Sergeant – Seneca County Sheriff's Office

Lieutenant – Seneca County Sheriff's Office

Undersheriff – Seneca County Sheriff's Office

Chief Deputy – Seneca County Sheriff's Office

2009 Year in review highlights – Seneca County Sheriff's Office

ACCREDITATION – One Division down – three to go!

It has been long talked about even long worked on by past administrations. We are very happy to report that during 2009, we completed the arduous task of attaining accreditation in our Court Security Division. A great deal of time went into writing administrative and operational policies for our Court Security Division which is responsible for providing security protection for the Seneca County Courthouse. Our Court Security Division underwent an intensive two day on site assessment by two assessors from the New York State Sheriff's Association. We are very pleased to report that we passed the accreditation process with flying colors and have been awarded Accreditation in our Court Security Division. Mr. Peter Kehoe, Executive Director of the New York State Sheriff's Association will be presenting the Sheriff's Office with an Accreditation award at the April 13, 2010 Board of Supervisor's Meeting.

We are diligently working on completing the accreditation process in the Law Enforcement, Corrections and Civil Divisions and expect that process to be complete and accreditation being awarded to the Sheriff's Office during 2010.

In-boarding inmates -

We have kept you abreast monthly of revenues generated for in-boarding inmates. As previously indicated, we took on this extra work to help offset operating expenses and generate revenue for the County by boarding inmates in our Correctional Facility. For year ending 2009, we generated in excess of \$391,000.00 gross revenue and over \$360,000.00 in net income for in-boarding inmates.

Training -

Upon taking Office, one of the first tasks was to assess all facets of the Sheriff's Office Divisions and operation. One such issue that needed immediate attention was the fact that every correction officer and deputy sheriff had not been trained in basic First Aid, CPR and AED for a very long time. We are happy to report that every member of the SCSO has been trained and certified in these most basic life saving skills.

Training is the foundation of every successful professional law enforcement agency, for without it; members are not exposed to new and innovative techniques and strategies for achieving success. Equally important is that training officers decreases liability exposure for the County, for without on going in service training our liability exposure increases. Perhaps most importantly is the fact that to comply with accreditation standards, every member of the SCSO is REQUIRED to receive twenty-one (21) hours of in-service training annually. To compound that requirement is the additional requirement that every supervisor, Sergeant and above is REQUIRED to receive an additional twenty-one (21) hours on top of the regular twenty one hours.

One of the tenets of an effective supervisor is to have at one's disposal the necessary supervisory training to do the job. During 2009, every supervisor in all Divisions has graduated from the mandated three week New York State Division of Criminal Justice Course in Police Supervision. Not only was this a requirement that had been overlooked in the past, it is a critical element in attaining Accreditation. We are confident in knowing that now that every supervisor has the

educational foundation to be an effective supervisor. Supervisors are our first line of defense in setting the tone for the Sheriff's Office and are the first to observe and remedy a stray from the course.

As you can imagine – providing this MANDATED REQUIRED training is expensive. To achieve these training requirements we set a course to develop our own in house computer based, self directed training programs to satisfy these requirements. We have already put together computerized power point training programs which have been successfully deployed and completed by those required to take it. We are satisfied that by developing this innovative training approach, we have saved Seneca County taxpayers thousands of dollars in training expenses. We will continue to explore even more ways to offset our training costs during 2010.

Basic Correction Officer Academy -

We hosted and delivered a New York State Division of Criminal Justice Basic Corrections Officer Academy in the first quarter of 2009. Perhaps the most gratifying aspect of hosting this Academy was the fact that Ontario and Yates County Sheriff's Office had trust in our Office and sent Corrections Officers to us for this required training. After everything this Office had gone through, their faith in this Office validated what each and every one of us has been striving for.

Jail Food Costs –

As previously discussed in past issues of “What’s new at the SCSO”, the Sheriff put a plan in place to cut our food delivery costs in the jail. A standardized 12 day rotational menu, approved by a dietician as meeting the daily requirements, more efficient food ordering allowed us to reduce our jail food costs by 23% and save \$35,000.00 during 2009.

Seneca County Sheriff's Office Website –

Transparency is what every taxpayer wants from its governmental agencies. Recognizing the need to communicate to those we serve we developed and launched a newly designed SCSO website. This newly designed site not only explains everything the SCSO does in each of our Divisions, it also provides the public with useful information. We have established direct links wherein the public can electronically submit a complaint directly to the Sheriff's Administration about one of our employees or give an officer a pat on the back for a job well done. We have already dealt with one issue brought to our attention via a citizen's comments on the site. Citizens also have the ability to submit a request for their home or property to be looked after while they are gone, or to search for sex offenders living in their neighborhoods. Victims of crime can be directed to agencies that can assist them with financial or other types of assistance. All of the services the Sheriff's Office offers are fully described in detail so that community groups can look to us for educational programs. Most importantly is the capability of being able to post near real time “ALERTS” to the general public. These ALERTS have been used to post critical information about scams making their way through the area, or regarding burglaries this Office is investigating – Police and Citizens together fighting crime is a fundamental tenet to effective law enforcement. Please take a few minutes and visit our site at <http://sheriff.co.seneca.ny.us>

LEC Power Back Program-

By taking advantage of a program offered by NYSE&G, we take the LEC off the electrical grid once a month and switch over to generator power for a portion of the day. Our facilities personnel

accepted the extra work of making this happen every month and in doing so we realize a savings of \$3,270.00 in energy costs.

Seneca County Sheriff's Awards Ceremony –

To honor the good work our employees do every day without recognition an awards ceremony was held in the Fall of 2009. Several members of the SCSO were awarded certificates of merit and appreciation. You can read more about each officer and the awards they received on our website

In the line of duty remembrance –

Let us never forget – no one who gives their life in the line of duty for the service of others should ever be forgotten. Such was the case of Mr. John Walters, a turnkey at the old Seneca County Jail who in 1887 was killed by two inmates during an escape attempt. The actions of Mr. Walters and his service to Seneca County were mere words on a dusty piece of paper. With the assistance of Mr. Walter Gable, Seneca County Historian and others, Mr. John Walters will be forever remembered. With the gracious gift of a permanent monument dedicated by the Fratto Family of Geneva Granite Company, the monument for Mr. Walters will serve as a beacon at the entrance of the Seneca County Law Enforcement Center for all to see. The state of the art training room at the Law Enforcement Center has been officially designated as the John Walters Training Room, so that all who pass through there can attest to his sacrifice. A collage of the events of that day in 1887 has been put under glass to honor his sacrifice. To further ensure Mr. Walter's remembrance, we nominated him for the Fallen Officers Wall of Honor in Washington, D.C. We received official notification that Mr. Walters' name will be added to the Fallen Officers Memorial Wall in Washington in May of 2010.

Cutting edge technology for our Criminal Investigators–

Staying one step ahead of the criminal element is a difficult task. As they employ countermeasures to foil our attempts to identify them for their crimes, new and innovative technologies available on the market give us an edge. One such innovation is that of alternative light source technology. In 2009, we purchased for our criminal investigation division – alternative light source technology. By employing this technology, criminals unaware they are leaving trace evidence behind at the scene of a crime must now worry about alternative light source technology. Our investigators can now deploy this technology and readily and easily observe and identify these minute items of trace and biological evidence. This technology has been used already successfully by our investigators and we are excited for the future holds for this new crime fighting tool.

Public Service presentations –

During 2009, our members presented public safety presentations for boater safety; fundamentals of alcohol recognition for bar and restaurant owners and employees DARE educational classes in all County Schools; McGRUFF the crime dog for pre-school children and crime and safety lectures for senior citizen groups. As mentioned time and again, we are here to serve the public.

Body Armor –

We were able to secure funding from the United States Department of Justice and New York State Division of Criminal Justice to obtain new state of the art body armor for each of our Road Patrol

and Investigators AT NO COST TO SENECA COUNTY. Every one of our Deputies and Investigators will soon have armor to protect them while doing this most dangerous job.

New Commissary vendor –

Every correctional facility must provide commissary services for its inmates. For the past fifteen years the Seneca County Jail had been using the same commissary vendor for these services who had provided a 7% commission to the County Jail for processing commissary orders. When we looked at this arrangement we found that it was actually costing us money to provide commissary services by the time we paid our personnel for all of the duties associated with processing commissary orders. We are happy to report that on December 1, 2009, a new commissary vendor was contracted for the Seneca County Jail. The new vendor, a New York State operated company pays us a 21% commission for commissary services for our inmates. We have seen in just two short months a sizeable increase in our monthly commission. As an aside, by law all commissary proceeds MUST go for the benefit of our inmates. To date, we have purchased religious, educational and recreational materials to be used by inmates.

Acquired Personal Water Craft (Jet Ski)-

During the summer we accepted on loan from the New York State Office of Parks and Recreation a 2006 Kawasaki Jet Ski for Navigation Enforcement on Seneca County Waterways. This new addition will provide our Navigation Unit with a valuable tool to educate and enforce Navigation Laws on our lakes and canals. Equally important is that the Jet Ski will provide an additional platform for rescue and dive operations which we become involved in. We have committed to debut this vehicle along with our boat during the Celebrate/Commemorate celebration in the Village of Waterloo this spring. As you know the fireworks have been moved to the area of Oak Island and these two vessels will provide another level of safety for those who attend. We plan on utilizing this vehicle during the summer to support our Navigation education and enforcement efforts on Seneca and Cayuga Lakes to make our water that much safer.

Hosted DCJS Sex Offender Manager Workshop Training –

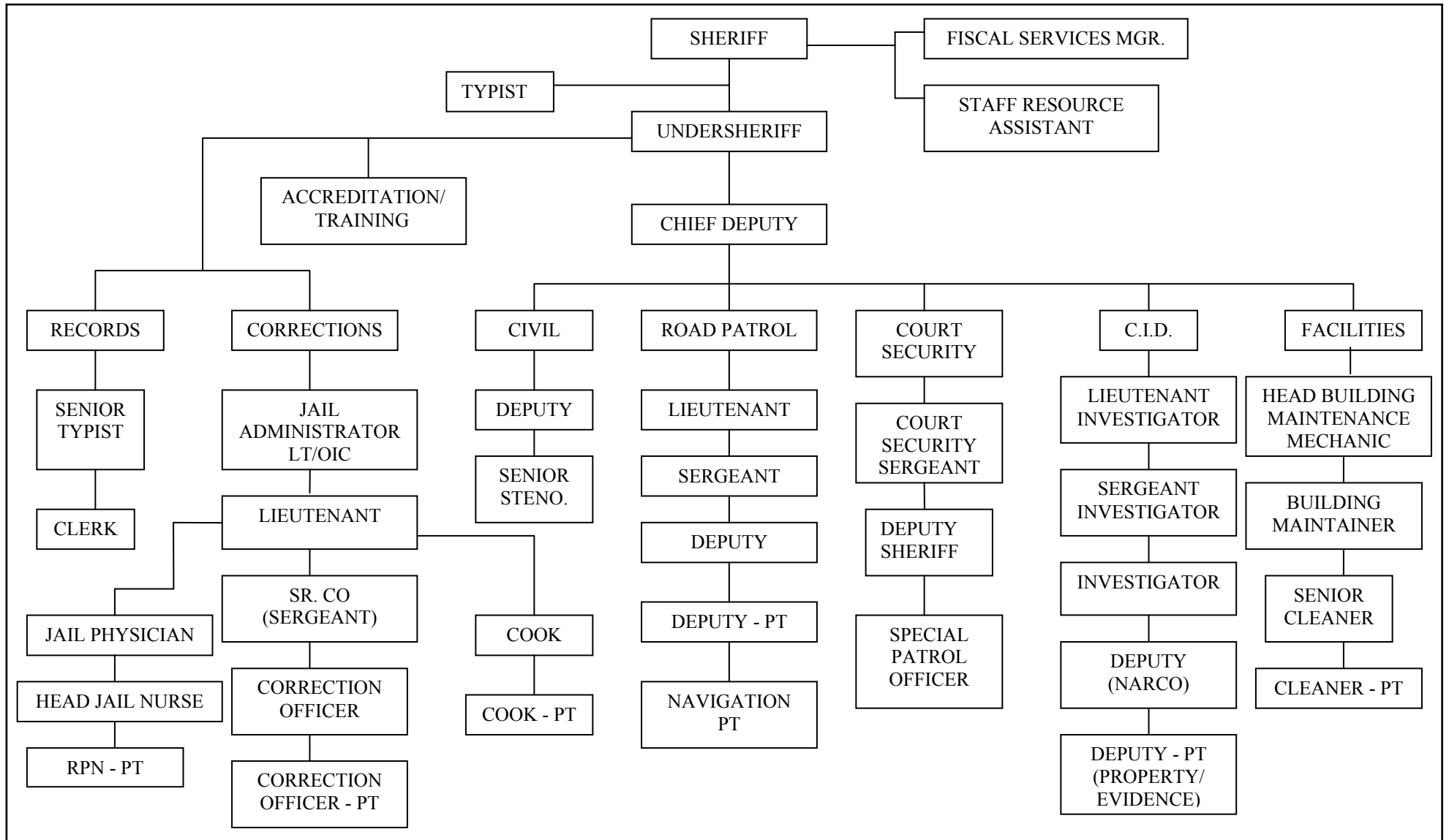
The Seneca County Sheriff's Office hosted a New York State Division of Criminal Justice Sex Offender Manager Workshop during 2009. As with our Basic Corrections Academy, it is gratifying to know that the State of New York Division of Criminal Justice had the faith in our Office to allow us to host this most important training program. Attendees came from all over New York State to attend this most important training for tracking sex offenders in our communities.

Cutting costs and saving money –

Everyday we come to work with the goal of making this Office better today than it was the day before.

We take very seriously our responsibility to operate this Office in the most efficient and cost effective manner, while at the same time maintaining the highest level of service.

SENECA COUNTY SHERIFF'S OFFICE PERSONNEL / ORGANIZATIONAL CHART



Administration Division

The Administrative Bureau is comprised of the Office of Sheriff, Undersheriff, Chief Deputy, Fiscal Services, Payroll, Training and Administrative Support Staff.

The Sheriff, as chief executive officer, is responsible for the overall management and control of the Seneca County Sheriff's Office. The Sheriff as Chief Executive Officer is duly elected by the registered voters of Seneca County and serves a term of four years.

The Seneca County Sheriff's Office provides round-the-clock service; therefore, shall at all times be under the direction of the highest ranking officer on duty.

Assisting, and empowered to act in the Sheriff's absence, is the Sheriff's appointee, the Undersheriff. The Undersheriff is second in command of the Office and serves at the will of the Sheriff. The Undersheriff is responsible for direct command oversight of the Corrections and Records Division as well as serves as the program manager of the New York State Division of Criminal Justice and New York State Sheriff's Association Accreditation process for all Sheriff's Office Divisions.

The next ranking member of what is referred to as the "administration", is the Chief Deputy, who occupies a competitive civil service position and is authorized to act in the absence of both the Sheriff and the Undersheriff.

The Chief Deputy is a civil service rated position and is third in command of the Office. The Chief Deputy is responsible for direct command oversight of the law enforcement division which includes the Road Patrol, Criminal Investigation, Narcotics, Juvenile Aid, Navigation, Court Security and Civil Divisions.

NOTABLE ACCOMPLISHMENTS DURING 2009 – Administration Bureau

- **Achieved New York State Sheriff's Accreditation in the Court Security Division**
- **New commissary and pharmacy vendors for correctional facility to cuts costs**
- **Generated in excess of \$391,000.00 in revenue for in-boarding inmates**
- **Reduced food costs in correctional facility by over \$35,000.00**
- **Obtained Federal & State no-matching funds grants to obtain emergency equipment**
- **Established an Emergency Response Tactical Team**
- **Deployed interactive website to provide real-time crime alerts and citizen feedback**
- **Cut utility costs by participating in "Cash-back" program offered by NYSE&G**
- **Developed interactive self directed computer based training to reduce training costs**
- **Hosted and delivered two Basic Correction Officer Academies**
- **Reduced overtime costs in all Divisions**
- **Established electronic training databases to track mandated required training**
- **Mandated physical, drug and psychological testing for all new employee's**
- **Made significant progress towards achieving Accreditation status in remaining Divisions**

ROAD PATROL DIVISION

The Seneca County Sheriff's Office Uniform Road Patrol Division is without question the most visible of all Sheriff's Office Divisions. The sworn members of the Division are those who have the most contact with the public we serve. Each and every year, the sworn members of the Uniform Road Patrol Division continue to respond to and handle the majority of the law enforcement workload in Seneca County.



Lt. Charles Maleski

The Division is comprised of 14 full time Deputies, 16 part time Deputies, 5 Sergeants/shift supervisors who report to the Road Patrol Lieutenant, Charles Maleski who is in charge of the Division. The Road Patrol Lieutenant, in addition to supervising the Road Patrol, also oversees the Navigation Unit and is responsible for fleet maintenance for the Sheriff's Office vehicles

Administrative oversight of the Road Patrol Division is by Chief Deputy James Spike.

The Uniform Road Patrol Division is guided by the philosophy and mission of both preventative patrol and the delivery of professional law enforcement service to the residents of Seneca County. The Uniform Road Patrol Division operates twenty four hours a day, seven days a week with the following responsibilities.

Responsibilities of those members assigned to the Road Patrol Division shall include, but are not limited to, the following:

1. **Preventive patrol** - This activity begins with the officer's mere presence in a marked vehicle in an area; however, in order to be truly effective, must include appropriate inquiry and inspection activity as well. A thorough knowledge of one's patrol sector, along with constant vigilance for the potential violations of public order and the curiosity to determine the reasons for unusual activity, will contribute greatly to the prevention of crimes and accidents.
2. **Crime prevention activities** - Through regular contact with the public, members will become aware of situations which may have the potential for, or appear to encourage criminal activity. The road patrol officer is in an excellent position to educate the citizen and to enlist his aid in the prevention of crime.
3. **Response to called-for services** - Because officers are in constant radio contact with the 911 Center while in an on-duty status, they are in a position to respond with appropriate speed to any call for service.
4. **Traffic Enforcement** - An integral part of keeping our streets and highways safe is the vigilant enforcement of the Vehicle and Traffic laws of the State of New York. It is through reasonable and proper enforcement of these laws that a great many lives are saved every year nationwide. This includes special programs like STOP DWI, Selective Traffic Enforcement Program (STEP), a program that lets us concentrate patrols in problem areas where traffic safety is a concern using grant monies, and Buckle Up NY (BUNY) in addition to routine patrols. The SCSO has obtained two LIDAR (LASER) radar units through grants from the NYS Governors Traffic Safety Committee and utilizes those tools and others in traffic enforcement.

5. **First Responders** - All members of the Sheriff's Office Road Patrol are trained in First Aid, CPR and the use of an Automated External Defibrillator (AED - sometimes known as a Public Access Defibrillator or PAD). The sooner these life saving techniques are used, the greater the chances for survival.
6. **DWI education and prevention** - The SCSO Uniform Road Patrol Division also helps to educate. Personnel from this division reach out and teach DWI education at driver education classes in Waterloo and Romulus/South Seneca through the BOCES program. This division also teaches the F.A.I.R program (Fundamentals of Alcohol Intoxication Recognition) to bartenders and servers through out the County. FAIR is a program designed to educate alcohol servers on the signs of intoxication, how to cut off an intoxicated patron and how to better spot fake ID's and underage drinkers. We work closely with the Cayuga Wine trail and the Waterloo Holiday Inn and have invited other bar owners to participate.
7. **K9** - The Seneca County Sheriff's Office has two K-9's; "ATO" and our newest K-9 "IZAK" Both "ATO" and "IZAK" are trained in patrol techniques and possess special certifications such as narcotic and bomb detection. Both of our K-9's live with our Deputies families and are available for immediate response anywhere in Seneca County. Both "ATO" and "IZAK are available for demonstrations at local and school events as a way for Seneca County residents to see first hand the resources they bring to Seneca County.
8. **Child Safety Seats** - The SCSO participates in the Child Safety Seat program. This program is run through the NYS Governors Traffic Safety Committee and is funded through a grant. We have three certified technicians that help show the public the proper way to install a car seat and if the seat is unsafe we replace it with a new seat free of charge. This program is used at the Seneca County Health and Safety Fair and other events through out the County. We also take reservations at the LEC to help fit into the public's busy schedule.

Goals & Objectives for 2009-10

The measurement of success of how well an organization performs is directly related to the goals and objectives it sets for itself to accomplish. We are pleased to report that during 2009 we accomplished every goal and objective we established.

GOAL ONE:

Provide a learning environment where Law Enforcement Staff develop and maintain the skills needed for success by:

- Developing a Training Unit whose mission will be to develop in-service training programs that comply with NYS Division of Criminal Justice, Municipal Police Training Council Standards and address or fulfill other training needs identified by other outside agencies or facility staff
- Delivering mandated 21 hour training requirements to all Law Enforcement Staff including courses in First Aid, CPR, AED and Bloodborne Pathogens

GOAL TWO:

Enhance specialized units by:

- Seeking funding sources for the creation of a second K-9 Unit
- Implementing the use of alternate light source technology in CID investigations, become more proficient in the identification, collection and benefits of hair and fiber evidence.
- Enhancing audio and video capabilities for criminal investigations.

GOAL THREE:

Create Emergency Tactical Response Unit by:

- Exploring funding sources for creation of Emergency Tactical Response Unit.

GOAL FOUR:

Become an Accredited Correctional Facility by:

- Writing and complying with 50% of the one hundred thirty policies and procedures prescribed by the NYS Law Enforcement Agency Accreditation Council.

GOAL FIVE:

Regain public trust and confidence in the operation of the Sheriff's Office by:

- Delivering educational training programs such as DARE, Boater Safety, Snowmobile Safety, Bicycle Safety, Child Safety Seat Inspection and other such programs to the community we serve.
- Positive personal contact.
- Professional, thorough, compassionate police response to citizens calls for service.
- Proactive selective traffic and criminal enforcement to address citizen and local government concerns, in areas such as traffic complaints, local criminal trends and juvenile crime.

GOAL SIX:

Develop and implement an interactive Seneca County Sheriff's Office website to:

- Provide the community with essential information with respect to services rendered by the various components of the Sheriff's Office.
- Establish near real time crime and serious event alerting notifications of situations occurring in the County.
- Reduce staff time and labor in responding to non-emergency telephone inquiries with respect to various information requests.
- Provide linkages to other law enforcement agencies, community organizations and partners in the criminal justice field.
- Provide a mechanism for citizen feedback with regards to interactions with the Sheriff's Office.
- Advise the community of various public events sponsored by, or in cooperation with the Sheriff's Office, such as, Child Safety Seat Inspections, Boater Safety Classes, F.A.I.R. presentations, and any such other events.

The Uniform Road Patrol Division responded to over 72% of all calls for service in the County jurisdiction alone, and over 46% of all calls for service in Seneca County. Our Road Patrol Division prides itself in being responsive to the needs of Seneca County residents in their time of need. We will continue to provide this high level of service that our citizens expect and demand of their Sheriff's Office.

**E-911 - CALLS FOR SERVICE
01/01/2009 – 12/31/2009**

AGENCY	E-911 dispatched calls for service	Workload Percentage
SCSO	6695	46.4 %
NYSP	2536	17.6 %
WLPD	2139	14.8 %
SFPD	3045* (Partial year reporting)	21.1 %
TOTAL FOR ALL =	14,415	

CALLS FOR SERVICE – County Jurisdiction Only

SCSO	6695	72.5 %
NYSP	2536	27.5 %

NOTABLE ACCOMPLISHMENTS DURING 2009 – ROAD PATROL DIVISION

- Responded to 6695 calls for service County- wide - a 13% increase from 2008
- Initiated 2759 Vehicle Traffic Stops
- Lodged 450 criminal arrests - a 36.3% increase from 2008
- Issued 1552 traffic summons
- Investigated 675 motor vehicle accidents - a 21.8% increase from 2008
- Traveled 609,853 miles patrolling Seneca County roads
- Conducted 381 residential and business property checks
- Conducted 2,383 Homeland Security checks

CRIMINAL INVESTIGATION DIVISION

The Criminal Investigation Division (C.I.D.) makes up the investigative and special services of the Sheriff's Office. The unit is responsible for investigating major crimes such as felonies and serious or unusual misdemeanors. These crimes include: homicide, robbery, burglary, high level assaults, frauds, grand larcenies, drug offenses, crimes against the elderly and crimes against children.



Lt. John Cleere

The unit is supervised by Lieutenant John Cleere, a Sheriff's Department veteran with over 23 years experience in law enforcement. Members of the unit are all experienced and highly trained police officers.

Members of the Criminal Investigation Division have specialized training in the fields of: crime scene investigation, evidence processing, photography, interview and interrogation, fire scene investigation, sex crimes and child abuse investigation.

C.I.D. members also make up the Juvenile Aid Bureau (J.A.B.) The J.A.B. manages the Registered Sex Offender Program in Seneca County and oversees the Offender Watch Program. The J.A.B. also implements numerous Youth Programs in our community and schools.

J.A.B. PROGRAMS:

- D.A.R.E. (Drug Abuse Resistance Education)
- Operation Safe Child
- McGruff the Crime Dog Personal Safety programs
- C.S.I.
- Internet Safety
- Boating Safety
- Halloween Safety
- Student Wellness programs

During large scale criminal investigations, C.I.D. often works in collaboration with other local, state and federal law enforcement agencies in order to pool resources and more effectively solve crime.

The C.I.D. also offers adult training programs for school staff, service providers and other interested adult groups. Current training programs available are:

- Understanding Child Molesters and Molestation
- Drug Identification

NOTABLE ACCOMPLISHMENTS DURING 2009 – Criminal Investigation Division

- **Opened 467 criminal investigations – a 10% increase from 2008**
- **Lodged criminal charges against 58 persons**
- **Filed 133 criminal charges**
 - 59 felonies
 - 71 misdemeanors
 - 3 violations
- **Recovered \$21,869.33 in stolen property**
- **Obtained and deployed alternative light source technologies for crime scene processing**
- **Obtained and enhanced audio and video capture capabilities**

NOTABLE ACCOMPLISHMENTS DURING 2009 – Juvenile Aid Bureau

- **Juvenile contacts – programs** 6,426
- **Other Juvenile contacts** 2,432
- **TOTAL Juvenile contacts** 8,910
- **DARE Program(s)**
South Seneca, Seneca Falls, Waterloo,
Interlaken, Romulus
- **Demonstrations – McGruff, CSI forensic program, career days, operation safe child, boy scouts, head start, Rite Aid Drug Quiz**

CORRECTIONS DIVISION

In 2006, Seneca County took a step into the 21st Century with the creation of the Seneca County Law Enforcement Center. The law enforcement center was designed to replace the “bars and turn key” style facility which was built in 1912 and housed 80 inmates. The previous facility wasn’t cost effective to the community mainly because it was undersized and inflexible in terms of classification and programmatic space, resulting in a large percentage of the inmates (including all female inmates) having to be housed out to different counties at a cost of nearly \$120 a day per inmate. The LEC now has a state-of-the-art correctional facility capable housing 120 inmates in a classification Pod Direct Supervision system which meets New York State Standards for Correctional Facilities.



Lt. Howard Gable

With the creation of the new correctional facility came several 21st century advancements, including a 24 hour digital monitoring and recording system controlled from a master hub secure within the facility and a fully electronic inmate data and fingerprint capturing system.

The Corrections Division is staffed by Fifty Three full time Corrections Officers, Eight Sergeants, Two Lieutenants and Ten part time Corrections Officers, under the direction of Lt. Howard Gable. The Corrections Division also maintains a medical unit staffed by Registered Nurses and a Part Time Jail Physician to meet the medical needs of inmates confined to the Facility. The Food Services Unit of the Corrections Division has Two Full Time Cooks and several other Part Time Cooks who are responsible for food preparation for inmates.

During 2009, a Corrections Division Training Unit was established to ensure that all Corrections Staff are trained in the most up to date methods of Correctional Facility safety and security. This unit, which had never existed in the past is directly responsible for the delivering required mandated training to each and every Corrections Officer.

Also during this time, two new units were established within the Corrections Division. An Operations Accreditation Unit and a Medical Accreditation Unit were established to draft policies and procedures to comply with the one hundred sixty-six accreditation standards to achieve accreditation status. We are happy to report that the accreditation process for the correctional facility is almost complete and we fully expect to have the Correctional Facility awarded accreditation status in 2010.

GOALS and OBJECTIVES for 2009-10 - Corrections Division

GOAL ONE:

Provide a learning environment where Correctional Staff develop and maintain the skills needed for success by:

- Developing a Correctional Facility Training Unit whose mission will be to develop in-service training programs that comply with NYS Commission of Correction Standards and address or fulfill other training needs identified by other outside agencies or facility staff
- Hosting and delivering a NYS Basic Correction Officer Academy (240 hours) utilizing Seneca County Law Enforcement Center staff and outside educational resources
- Delivering mandated 21 hour training requirements to all Correctional Staff including courses in First Aid, CPR, AED and Bloodborne Pathogens
- Delivering additional mandated 21 hour training requirements to all Correctional Supervisors including participating in a 3 week Municipal Police Training Council Police Supervision Course
- Having Correctional Instructors participate in Train-the-Trainer courses to achieve Certified Instructor status in specialized subjects

GOAL TWO:

Provide for cost-effective operation of the Correctional Facility by:

- Reducing pharmaceutical costs within the medical department
- Reducing operational costs associated with the Correctional Facility kitchen including per meal expenses
- Reducing overtime expenditures by hiring additional part-time Correction Officers

GOAL THREE:

Generate revenue from the Correctional Facility:

- Exploring additional avenues to board in inmates
- Entering into contractual agreement(s) to board in Federal inmates

GOAL FOUR:

Become an Accredited Correctional Facility by:

- Writing and complying with 50% of the one hundred sixty-six policies and procedures prescribed by the NYS Sheriff's Association Accreditation Standards

NOTABLE ACCOMPLISHMENTS DURING 2009 – Corrections Division

- Persons committed to facility 746
- Transports 859
- Meals served 71,779

- Revenue Generated – In-boarding
 - Tompkins County Sheriff \$ 38,320.00
 - United States Marshals 353,321.65
 - TOTAL REVUNE – In-boarding \$ 391,641.65**

- Contracted with new commissary vendor
- Contracted with new pharmacy vendor
- Established Correctional Facility Training Unit
- Established Correctional Facility Operational Accreditation Unit
- Established Correctional Facility Medical Accreditation Unit
- Hosted and delivered Basic Corrections Officer Academy
- All Corrections Division Supervisors received mandated required Supervisory Training

CIVIL DIVISION

The Seneca County Sheriff's Civil Office is located at the County Office Building in Waterloo. Our hours of operation are from 8:00am to 4:00pm Monday through Friday (except legal holidays).

The Civil Office currently consists of a full time Deputy and a full time Clerk who maintain the day to day operations of the office and two part time deputies who serve the various legal processes and enforce court orders.

The Civil Office is authorized by law to act as the enforcement arm for all courts including Local, County, State and Federal jurisdictions. The Civil Office serves and executes the numerous legal processes issued by non-criminal courts. Among the legal processes served for the general public and the courts are notices, summonses, subpoenas and warrants of eviction.

The Sheriff of Seneca County is authorized to collect monies by way of income & property executions. The Sheriff also has the authority to seize property and sell it at a Sheriff's Sale. The proceeds from the Sheriff's Sale are then applied to satisfy the judgment.

Another function that the Civil Office now provides is the issuance of Pistol Permit applications. Pistol Permits are regulated & maintained at the Law Enforcement Center in Romulus, but for the convenience of the "North County" citizens the Civil Office has also begun issuing the applications. Pistol Permit applications can be obtained for a fee of \$10.00 each.

It is the intent of the Seneca County Sheriff's Civil Office to serve and execute in a timely & professional manner all civil process & mandates directed to the Sheriff, within the County of Seneca. The Sheriff's Civil Office will lawfully collect, maintain and disburse monies, will maintain related records as required and perform such other functions as may be directed by the Sheriff.

NOTABLE ACCOMPLISHMENTS DURING 2009 –

Summons Served	876	
New Income Executions	333	
Returned Executions	326	
Garnishments	95	
Revenue Received Paid to County Treasurer		\$ 61,538.35
Monies received and disbursed to Attorneys, Pro Se Creditors & Debtors		\$465,827.70
Total monies received and disbursed through Civil Division		\$527,366.05

COURT SECURITY DIVISION

ACCREDITED BY NEW YORK STATE SHERIFF'S ASSOCIATION

The Seneca County Sheriff's Office, Court Security Division provides security, protective and bailiff services to the Supreme Court, Family Court, Surrogates Court and Seneca County Court sitting in the Seneca County Courthouse in Waterloo.

All Court Security Officers have undergone Court Security Officer training as mandated by the New York State Sheriff's Association Court Security Accreditation Program. Photographs to the right depict all of our Court Security Officers taking part in a training program dealing specifically with Court Security issues.

The Court Security Division is responsible for all security related issues in connection with Courts at the Seneca County Courthouse in Waterloo, New York. The Division's day to day operations are under the direct supervision of Sergeant Christopher King with administrative oversight provided by the Chief Deputy.

The Court Security Division is staffed by One Sergeant, one deputy sheriff and several Special Patrol Officers.

Funding for the Court Security Division is partially reimbursed by the New York State Office of Court Administration.

During 2009 the Court Security Division provided security related functions for eight criminal trials in Seneca County Courts.

Weapons and Contraband Confiscation

	<u>Type</u>	
Voucher & Return	Knives	155
	Chemical Spray	3
	Razors	10
	Scissors	37
	Other Weapons	10
	Other (Cell Phones)	<u>2,483</u>
	TOTAL	2,937

NOTABLE ACCOMPLISHMENTS DURING 2009 –

All members of the Court Security Division participated in and received training in Court Security Operations, First Aid, CPR, AED, and Firearms.

The Court Security Division underwent a two day on-site Court Security Accreditation Assessment conducted by the New York State Sheriff's Association.

The Court Security Division is the first Sheriff's Office Division to have achieved Accreditation status.

NAVIGATION DIVISION

The Sheriff's Marine Patrol consists of a 2007 Pro-Line 2500 cc Pilot, 25 ft Fiberglass with a Center Console Pilot House, with Twin 150 HP CXL Mercury Outboard Engines and a 2006 Kawasaki Personal Water Craft, Model STX-15F, 4-stroke 4-cylinder-water cooled Jet Pump Drive System.

These vessels are available 24 hours a day and can respond to any type of water emergency. The marine patrol season normally runs from May through October. Members of the marine patrol are certified by the New York State Office of Parks and Recreation. The Seneca County Sheriff is responsible for the enforcement of Navigation Law on Seneca, Cayuga and Van Cleef lakes, as well as the Seneca-Cayuga Canal. In addition to regular marine enforcement duties, our Navigation Division also responds to and provides a platform for search and rescue and dive operations.

The primary mission of the Navigation Division is to ensure that boaters who choose our waterways for their recreation do so in a safe and responsible manner. While navigation enforcement is paramount, our Navigation Members also share our philosophy of educating the public in safe boating practices.

Seventy-five percent of our Navigation Unit's operational costs are reimbursed by the State of New York.

In 2010, with the addition of a personal watercraft on loan from the New York State Parks and Recreation we plan deployment of this vessel to support our Navigation efforts to ensure that our waterways are the safest in New York.

NOTABLE ACCOMPLISHMENTS DURING 2009 –

Deployed Navigation Unit	36 days
Patrol Hours	563
Calls for service	26
Vessel Inspections	44
Summons issued	13
Warnings Issued	31
Vessels towed	6
Dive Operations	2

RECORDS DIVISION

The Records Division is the central repository for all records maintained by the Seneca County Sheriff's Office. The Records Division is located at the Seneca County Law Enforcement Center, 6150 State Route 96 in Romulus, New York. The Records Division hours are Monday through Friday (except Weekends and Legal Holidays) from 8:00 a.m. – 4:00 p.m. The Records Division can be reached by telephone at 315-220-3220.

NOTABLE ACCOMPLISHMENTS DURING 2009 –

Monies received – Insurance/Foil requests	\$1,239.69
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Pistol Permit Unit

Applications handed out	235
Applications denied	2
Applications processed	103

Daily pistol transactions	537
Suspension Petitions filed with County Court	10

Monies received in pistol permit fees	\$2,901.00	
TOTAL monies received by Records Division		\$4,139.69

Awards Ceremony

On October 10, 2009, Seneca County Sheriff Jack S. Stenberg honored and paid tribute to members of the Sheriff's Office during an awards ceremony. Those receiving awards and comments made by the Sheriff are listed below:

Investigator Michael Rhinehart –

Upon your assignment to the Criminal Investigations Division in 2008, you were assigned the duties to manage and track "registered sex offenders" living in Seneca County. Included in those duties was the additional responsibility of managing the Seneca County Sheriff's Offender Watch Program. During the past year, you have successfully verified and tracked over fifty sex offenders living in Seneca County.

Your devotion to duty and your tireless efforts to protect children from sex offender predators has had direct consequences. In August, 2008, you located and arrested an adult male who had taken a child from the State of Ohio, brought her to Seneca County and subsequently molested this child. In January 2009, you identified and arrested a fugitive, a level three sex offender living and working in Seneca County under an assumed name in the Town of Romulus. In February 2009, you arrested an adult male for child sexual abuse in the Town of Lodi. In April 2009, you arrested an adult male in the Town of Ovid for sexually molesting a child. In September 2009, you arrested a registered sex offender in the Town of Ovid for sexually abusing a young child.



Your devotion to duty and your tireless efforts to protect children from sex offender predators has had direct consequences. In August, 2008, you located and arrested an adult male who had taken a child from the State of Ohio, brought her to Seneca County and subsequently molested this child. In January 2009, you identified and arrested a fugitive, a level three sex offender living and working in Seneca County under an assumed name in the Town of Romulus. In February 2009, you arrested an adult male for child sexual abuse in the Town of Lodi. In April 2009, you arrested an adult male in the Town of Ovid for sexually molesting a child. In September 2009, you arrested a registered sex offender in the Town of Ovid for sexually abusing a young child.

For your outstanding work protecting the children of Seneca County, you are hereby awarded the **Meritorious Service commendation.**

Investigator Robert Lahr –

On October 19th, 2008 an Armed Robbery occurred at the Happy Landing convenience store in the Town of Ovid, Seneca County, N.Y..

The store employee was robbed at gun point. The unknown masked suspect fled the scene. Citizens and business owners in the Southern portion of Seneca County were extremely anxious over this violent crime occurring in their neighborhood. You responded to the scene and took the position of Lead Investigator in this case. In the days that followed, you developed and tracked leads, identified witnesses, resulting in identifying the vehicle involved along with the suspect(s).

Working tirelessly with other members of Criminal Investigations Division as well as other Law Enforcement agencies the suspects in this case were arrested within days of their crimes.

You demonstrated extreme professionalism in this case as well as your tenacity in solving this most heinous crime. You continued to exhibit these characteristics during your presentation of the case before a Seneca County Grand Jury convened to hear this case. For your outstanding work in solving this case you are awarded a **Letter of Commendation.**

Deputy Sheriff Michael Strohm -

On August 31, 2009, you responded to a citizen request for property retrieval. You interviewed an individual who wanted to retrieve his property from an ex-girlfriend. While interviewing the subject he made a comment to you that he knew his ex-girlfriend was only fifteen years old. He also reported to you that the girl's father was unhappy with the young man who was twenty-one years of age. You went to the home of the female minor and helped with the property retrieval. During this time, you interviewed the female's mother about the relationship. As a result of your interviews, you gained information that the young man may be in possession of pornographic photos of the fifteen year old girl. You interviewed the male who voluntarily provided you with the pornographic images stored on his cell phone. The young woman's mother identified her daughter in the photographs.



Your handling of this case is to be commended. Your persistence during this routine property retrieval and your "gut feeling" that something was not right enabled a child molester to be taken off the streets. When confronted with the evidence against him, the twenty-one year old man confessed and was subsequently arrested. For your initiative and professionalism you are awarded a **Letter of Commendation**.

Deputy Sheriff James Conkey –

During 2009, while working your regular patrol shifts, you took the initiative and developed a proactive approach to drug enforcement in Seneca County. Your vigilance and tireless efforts in identifying and locating marihuana growing operations in rural portions of Seneca County have demonstrated the finest traditions of this Office. Due to your direct efforts, one such marihuana growing operation was identified and located in the Town of Covert which resulted in an arrest and the harvesting of the suspect's marihuana growing operation. You participated and assisted in the marihuana eradication efforts during the most recent joint operation conducted by this Office, the NY/NJ Air National Guard in which over 250 marihuana plants were discovered and harvested with a street value in excess of \$250,000.00.

You regularly seek out and uncover information regarding drug activity in Seneca County and forward that information to Narcotics Investigations Unit. For your drug enforcement activities you are awarded a **Letter of Commendation**.

CORRECTIONS DIVISION -

This **UNIT CITATION AWARD** is conferred upon the Corrections Officers and Civilian staff of the Seneca County Correctional Facility for your devotion to duty for rising to the challenges of an increase in work-load brought about by the in-boarding of inmates. Each of you has had to endure additional responsibilities and duties resulting from this increase in inmate population during the past year. You have demonstrated, once again, your professionalism in the finest traditions of the Seneca County Sheriff's Office.

Corrections Sergeant Michael Dwello –

In the finest tradition of Seneca County Sheriff's Office, you served as the Director for the Basic Corrections Officer Academy held at Seneca County Sheriff's Office from 02/02/09 - 03/12/09. Your commitment to excellence and attention to detail in managing the day to day operations of the Basic Corrections Academy allowed attendee's to have a truly rewarding educational experience. The Academy attendees, ten in total, five from Seneca County Sheriff's Office, three from Yates County Sheriff's Office and two from Ontario County Sheriff's Office, had critical acclaim for the professionalism displayed by you in administering the Academy. You displayed and provided a firm foundation for new Corrections Officers beginning their careers. For your outstanding work with the Seneca County Basic Corrections Academy you are awarded the **Meritorious Service commendation.**



Corrections Sergeant Roger Ward –

For the past several years you have played a vital role at the New York State Sheriff's Association Summer Camp. Your tireless efforts and devotion to not only the Sheriff's summer camp, but, to the hundreds of children from across the State of New York who attend each year has not gone unnoticed. You have donated hundreds of hours of your own time, expense and talent in making the "camping experience" a memorable and profound educational experience for kids. You represent in the finest tradition of this Office an outstanding commitment to public service and the dedication of improving the quality of life for children across this State. You are hereby awarded the **Community Policing Excellence Award.**



K-9 Units from SCSO and surrounding County Sheriff's Office for routine contraband sweep of Correctional Facility

Investigator Kip Goodman & "McGRUFF" presenting safety instruction to pre-school class.



Corrections Sergeant Roger Ward donating one of hundreds of hours of personal time with children at New York State Sheriff's Camp in Penn Yan, New York.



Deputy Angela Mansell and Sergeant Michael Hilbert securing firearms pursuant to a complaint.





Deputy John Breese conducting Child Safety Seat Inspection during a Public Service Program

Deputies investigating a crash.



Investigator Kip Goodman and Deputy Melinda Marquart conducting Operation Safe Child Public Service Event.



Sheriff Stenberg, Corrections Officer Scott White, Corrections Sergeant Roger Ward, Investigators Kip Goodman and Undersheriff Gary Sullivan take time to visit with Seneca County campers at NYS Sheriff's Summer Camp in Penn Yan, New York.

Sheriff's Corrections Employee's Union made generous donation of a new canoe for campers from across New York State to enjoy.

Honoring Correction Officer John Walters a Seneca County Correction Officer killed in the line of duty in 1887 with a permanent memorial at the Seneca County Law Enforcement Center. Pictured with Walter Gable, Seneca County Historian



Our DARE Officers are without question, the best of the best.....



Deputy Melinda Marquart goes the extra mile in DARE class to make learning fun....



DARE Graduation – Cady Stanton School



We are proud of each and every member of the Seneca County Sheriff's Office for the work they do each and every day.....